



BYLAWS  
OF  
CANADIAN COWBOY MOUNTED SHOOTERS ASSOCIATION

**Preamble**

The object of the association shall be the encouragement of mounted shooting in Canada and to provide an outlet for those person wishing to compete by the rules as specified in the Cowboy Mounted Shooting Association Rule Book. We will encourage organized shooting of single action .45 caliber pistols of the type available prior to 1900 among citizens of the United States and Canada, with a view toward a better knowledge of the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honest, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism. The further intention of the organization is to provide an atmosphere and social climate conducive to proper horsemanship, camping, and other similar events where the members dress and conduct themselves in a fashion that promotes our western heritage. The Board of Directors following the guidelines set forth in the following articles shall administer the affairs of the association.

**ARTICLE I – NAME**

The name of the organization shall be CANADIAN COWBOY MOUNTED SHOOTERS ASSOCIATION (CCMSA).

**ARTICLE 11 – PRESENT BUSINESS ADDRESS**

The Business Office shall be located at:

Box 744  
Sundre, AB T0M 1X0

**ARTICLE III – MEMBERSHIP**

1. MEMBERSHIP in CCMSA shall consist of four (4) classes.
  - a. Active – which will be all persons wishing to participate in the CCMSA matches as competitors regardless of age or gender. Any rider under the age of 18 may compete only with a signed parental consent form.
  - b. Associate – which will be all persons wishing to participate in the activities and/or as non-riding participants (support staff) at the CCMSA matches.
  - c. Family – which will be immediate family members residing in the same ‘home’.
  - d. Renewal – which will be all persons renewing an existing membership.

2. DUES – Determined from time to time by CCMSA Board and presented for recommendation at each Annual General Meeting.
3. DELINQUENT DUES – Any member overdue shall not be eligible to compete in sanctioned CCMSA matches, demos or practices.
4. ELIGIBILITY in CCMSA shall be extended to all persons of good character who would like to become members of an organization dedicated to the preservation of the cowboy lifestyle and have demonstrated competence in horsemanship and of firearm handling within an approved mounted shooting situation.
5. RESIGNATION, SUSPENSION, EXPULSION, AND REINSTATEMENT OF MEMBERS
  - a. **Resignation** – A member in good standing may tender their resignation at any time to any member or members of the Board of Directors. A member's resignation will not be cause for a refund of membership dues.
  - b. **Suspension** – Any member who, through his/her actions, has caused personal injury to themselves or others, damage to property or livestock, or has projected themselves to be of undesirable character may be put on suspension by the Board of Directors until such time that the board has the opportunity to review the matter. A suspended member will lose all CCMSA privileges.
  - c. **Expulsion** – A member will be expelled from CCMSA only with a unanimous vote by the Board of Directors. Expulsion would result from either a member's total disregard for the welfare of the organization through their actions or any blatant continued safety or rule/bylaw violations. In either case, the decision will be based on specific incidents or actions.
  - d. **Reinstatement** – Any member suspended or expelled from the CCMSA may, after a period of ninety (90) days, appeal in writing to the Board of Directors to seek a reversal of the Board of Directors decision concerning their membership status. The Board of Directors reply to such action will be by written format only.

#### **ARTICLE IV – CLOTHING**

1. COSTUME – All members of CCMSA will be required to wear clothing in compliance with current CMSA rules and regulations.
2. NON-COMPLIANCE – Any member not complying with section 1 of this article may be requested to not participate in a match or exhibition at the discretion of the match director or Board of Directors.
3. ASSISTANCE – Any member or prospective member so wishing may have a seasoned member assigned to help them accumulate the necessary clothing and equipment to comply with Section 1.

#### **ARTICLE V – ARMS AND AMMUNITION**

1. FIREARMS – All firearms shall comply with current CCMSA rules and regulations.
2. AMMUNITION – Needs to be FG Black Powder ammunition and shall be approved by the CCMSA Board. No live ammunition will be permitted at a CCMSA sanctioned match, practice, demo, or travelling to or from those events.

3. DISPLAY AMMUNITION – Contestants and members are to have no live ammunition on their person or in their cartridge belts or saddlebags. Dummy ammunition with inert or fired primers may be used in cartridge belts. Failure to follow this rule will result in disqualification and suspension.

## **ARTICLE VI – BOARD OF DIRECTORS**

1. NUMBER OF DIRECTORS – The CCMSA Board of Directors will consist of Officers and Directors. The number of directors to be determined by the Board with a minimum of five Directors.
2. SPECIFIC DUTIES OF OFFICERS –
  - a. **President** – The President shall schedule and preside at all meetings of the Board of Directors. He/she shall prepare the agenda for the meetings of the Board. He/she, at the discretion of the Board, may appoint necessary committees to carry on the Board’s program. The President, within the limits of the law, and the direction of the Board of Directors, shall act from time to time as the representative of the Board and the Association. In addition, he/she shall have the authority to sign all papers required for the ongoing business of the Board and the Association. The President will be responsible for all assets and property belonging to CCMSA such as timer, cones, blanks, balloons, etc.
  - b. **Vice President** – The Vice President shall perform such duties as from time to time may be assigned to him/her by the Board of Directors. The Vice President, as authorized by the Board, shall have all the powers and perform all the duties of the President in case of the temporary absence of the president or in case of his or her temporary inability to act, the office shall be declared vacant by the Board of Directors and a successor chosen by the Board. The Vice President shall serve as a liaison of all committees.
  - c. **Secretary** – The secretary or designate shall record the minutes of all Board meetings. Maintain all membership roles, supervise the signup booth at all CCMSA mounted shooting events, keep score at all timed events, and insure that match results be submitted to CCMSA within the prescribed time allotted. The secretary shall be a signatory on the account of CCMSA
  - d. **Treasurer** – The treasurer or designate shall record all gifts, donations, and financial transactions of the CCMSA in an accepted bookkeeping method. The treasurer shall provide current financial reports at each regularly scheduled meeting and a yearly financial statement. All financial records will be available to the Board upon request. The treasurer shall also be responsible for the collection of all dues and entry fees. The treasurer shall deposit funds of the Association in such bank or banks as designated by the Board. The Treasurer shall supervise all payments of regularly occurring expenses and distribute winnings/payback for any and all matches. The treasurer shall make sure all Federal, Provincial and Local taxes are prepared, filed and paid in a timely manner.
  - e. **Range Master** – Shall insure that all CMSA rules are followed at all CCMSA events, supervise all personnel to insure their competence prior to their serving as line judges and instruct new shooters in proper loading/unloading, gun handling,

safety and safe horsemanship. The Range Master will also supervise any qualifying runs by new members or Non-Competition Cardholders to insure both the competitor and his/her mount is able to engage the prescribed course of fire safely. Must be a current CMSA Certified Range Master.

- f. **Director at Large Positions** – Shall be responsible for various tasks as agreed upon by the Board of Directors at the annual meeting.

#### **ARTICLE VII – ELECTION AND TENURE**

1. TIME OF ELECTIONS – The election of officers shall take place during the Annual General Meeting of the CCMSA which will be scheduled each year between October 1 and December 31. The election of Director at Large position shall take place annually at the same meeting.
2. METHOD OF ELECTIONS – Board Members may submit nominations for the officers who are up for election/re-election and directors positions. The applying member must receive a majority vote by the membership for confirmation. Current Incumbents will automatically be on the ballot if they so desire.
3. TERM OF OFFICE – The term of office for all directors shall be three (3) years and shall begin on the day following the election. An officer may be reelected to the same position or another board position as often as the membership elects them. Director at Large positions term of office, shall be one (1) year. To insure continuity on the Board of Directors, the positions will be up for election/re-election on odd and even years as listed elsewhere in these bylaws. Positions within the Board will be determined annually by the general membership at the Annual General Meeting.
4. VACANCIES – The Nominating Committee shall place before the board, the name of an individual or individuals to be considered to complete the vacated term of office. The nominees shall be decided by a majority vote of the board, based on CCMSA's criteria. Approved nominees will be elected by the membership.

#### **ARTICLE VIII – QUALIFICATION OF BOARD MEMBERS**

1. PRESIDENT – Must be a CCMSA member for 1 year, and must have served on the board for 1 year.
2. VICE PRESIDENT – Must be a CCMSA member for 1 year.
3. SECRETARY – Must be a CCMSA member.
4. TREASURER – Must be a CCMSA member.
5. DIRECTORS AT LARGE – Must be a member of CCMSA.

#### **ARTICLE IX – EMERGENCY CLAUSE**

1. EMERGENCY CLAUSE – These By-laws may be temporarily suspended in full or in part when the Board of Directors unanimously decide an emergency exists and provided that the action is a temporary expedient to best serve the interest of membership of CCMSA.
2. Roberts Rules of Order shall govern the conduct of any business of CCMSA, which is not otherwise listed in these by-laws.

3. All CCMSA and CMSA rules, guidelines and procedures approved by the Board shall constitute rules utilizing these bylaws.

#### **ARTICLE X – MEETINGS**

1. The Board of Directors will decide when & where meetings will be held and schedule them as needed. All members in good standing, new or prospective members are welcome to attend meetings of the Board of Directors, unless a closed meeting is called. Those members who wish to address the Board of Directors should request of the President in writing that they would like to have an item added to the agenda. Request to add business items to the agenda should be received by the President at least 48 hours in advance of meeting date.

The members will be notified via newsletter, e-mail or the calling committee of meeting time, date and location. In the event that an emergency or closed meeting is called no notification will be forthcoming.

#### **ARTICLE XI – CHANGING BYLAWS**

These bylaws may be changed as follows. Any board member in good standing may submit a proposed change to these bylaws by submitting the recommended change in writing at a regularly scheduled meeting to the Board of Directors. The membership will consider the change and vote on it at the next annual general meeting. If the recommended change receives at least a 2/3 majority vote, it will be adopted. A by-law committee will be formed as needed by the President and will make recommendations to the board of directors.

#### **ARTICLE XII – COMMITTEES**

Any member in good standing shall be eligible to serve on special and standing committees as formed at the direction of the President and/or Board of Directors to perform special projects for the betterment of CCMSA.

Standing committees are as follows:

1. WEB DESIGN COMMITTEE – to update and maintain the website of CCMSA. This committee works within a yearly budget approved by the Board of Directors.
2. MARKETING & PROMOTION COMMITTEE – responsible for club advertising and scheduling/coordinating events such as horse fairs and other opportunities that have the potential to promote the sport of Cowboy Mounted Shooting. This committee works within a yearly budget approved by the board.
3. NOMINATING COMMITTEE – to nominate potential officers and board members for annual elections.
4. DEMO COMMITTEE – will coordinate activities that have the goal of new member recruitment.
5. CLINIC COMMITTEE – will hold clinics to help all levels of shooters achieve on-going training to be the best mounted shooter they can be. This committee works within a yearly budget approved by the board of directors.

6. SPONSORHIP COMMITTEE – to obtain sponsorship income.
7. BANQUET/AWARDS COMMITTEE – shall coordinate and facilitate the yearly awards banquet. This committee works within a yearly budget approved by the Board of Directors.